



St. Mary's Primary School  
*Scoil Náisiúnta Mhuire*

## **Child Protection Policy of Scoil Náisiúnta Mhuire**

The Board of Management recognises that child protection and welfare considerations permeate all aspects of school life and must be reflected in all of the school's policies, practices and activities. Accordingly, in accordance with the requirements of the Department of Education and Skills' Child Protection Procedures for Primary and Post Primary Schools, the Board of Management of Scoil Náisiúnta Mhuire has agreed the following child protection policy:

1. The Board of Management has adopted and will implement fully and without modification the Department's Child Protection Procedures for Primary and Post Primary Schools as part of this overall child protection policy.

2. The Designated Liaison Person (DLP) is

Ms. Sarah O' Brien

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3. The Deputy Designated Liaison Person (Deputy DLP) is

Ms. Jennifer Fitzgerald

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4. In its policies, practices and activities, Scoil Náisiúnta Mhuire will adhere to the following principles of best practice in child protection and welfare:

The school will

- recognise that the protection and welfare of children is of paramount importance, regardless of all other considerations;
- fully co-operate with the relevant statutory authorities in relation to child protection and welfare matters



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- adopt safe practices to minimise the possibility of harm or accidents happening to children and protect workers from the necessity to take unnecessary risks that may leave themselves open to accusations of abuse or neglect;
  - develop a practice of openness with parents and encourage parental involvement in the education of their children; and
  - fully respect confidentiality requirements in dealing with child protection matters.
- The school will also adhere to the above principles in relation to any adult pupil with a special vulnerability.

5. This section of the child protection policy should be used to list school policies, practices and activities that are particularly relevant to child protection (e.g. the Code of Behaviour/Anti-bullying Policy).

The Board has ensured that the necessary policies, protocols or practices as appropriate are in place in respect of each of the above listed items.

6. This policy has been made available to school personnel and the Parents' Association (if any) and is readily accessible to parents on request. A copy of this policy will be made available to the Department and the patron if requested.
7. This policy will be reviewed by the Board of Management once in every school year.

This policy was adopted by the Board of Management on \_\_\_\_\_

This policy was reviewed by the Board of Management on \_\_\_\_\_

Signed: \_\_\_\_\_ Signed: \_\_\_\_\_



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**Appendix 1**

**Practice:**

The following areas have been considered by the staff and board of management of this school as areas of specific concern in relation to child protection. Following discussion and consultation the staff and board of management have agreed that the following practices be adopted.

a) Physical contact

Physical contact between school personnel and the child in response to the needs of the child.

b) Visitors / Guest Speakers:

Visitors/guest speakers should never be left alone with pupils. The school (principal/teachers) has a responsibility to check out the credentials of the visitor/guest speaker and to ensure that the material in use by guests is appropriate.

c) Children with specific toileting/intimate care needs:

In all situations where a pupil needs assistance with toileting /intimate care a meeting will be convened, after enrolment and before the child starts school, between parents/guardians, class teacher, special needs assistant, principal and if appropriate the pupil . The purpose of the meeting will be to ascertain the specific needs of the child and to determine how the school can best meet those needs. The



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staff to be involved in this care will be identified and provision will be made for occasions when the particular staff involved are absent. A written copy of what has been agreed will be made and kept in the child's file.

Any deviation from the agreed procedure will be recorded and notified to the DLP and the parents/guardians.

c) Toileting accidents:

Clean underwear and suitable clothing will be kept in the school so that if a pupil has an 'accident' of this nature they will in the first instance be offered fresh clothing into which they can change.

If the pupil for whatever reason cannot clean or change themselves and the parents/guardians cannot be contacted the child will be assisted by members of staff familiar to the child. In all such situations two members of staff should be present.

A record of all such incidents will be kept and principal and parents will be notified.

d) One- to One teaching

It is the policy in this school that one-to-one teaching is often in the best interest of the child. Every effort will be made to ensure that this teaching takes place in an open environment. Parents of children who are to be involved in one-to-one teaching will be informed and their agreement sought.

Work being carried out by special needs assistants will be carried out under the direction of the class teacher in an open environment.

e) Changing for Games/ PE/ Swimming

Pupils will be expected to dress and undress themselves for games/PE/ swimming.

Under no circumstances will members of staff/ volunteers be expected to or



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allowed to dress/undress a child in a cubicle/private area. In such situations where privacy is required the parent/guardian of the child will be asked to assist the child.

At all times there is adequate supervision of pupils.

f) Supervision of children

Children are adequately supervised during the school day and on all school related activities. When first aid is administered in the school this is done in the child's classroom and in the presence of other children or else it is administered in the office in the presence of others. Children will not travel alone in staff teachers cars. Furthermore, children are not allowed to be collected by somebody unknown to the staff.

g) Internet Safety

Children are adequately supervised on the internet in school. Children are not allowed to bring mobile phones to school, but have consent to bring them for school related activities outside of school.

While every effort will be made to adhere to best practice as agreed and outlined above, in the event of an emergency where this is not possible or practicable a full record of the incident should be made and reported to principal and parents.